



City of Westworth Village
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FINANCE COMMITTEE MEETING MINUTES

**TUESDAY
JULY 12, 2016
TIME: 6:30 PM**

**MUNICIPAL COMPLEX
COUNCIL CHAMBERS
311 BURTON HILL ROAD**

ATTENDEES:	Steve Beckman	Chair
	Carlos Zavala	Member
	Jill Patton	Member
	Mike Coleman	Member
	Anthony Yeager	Mayor, Ex-Officio Member
	Roger Unger	City Administrator
	Carol Borges	City Secretary
	Kevin Reaves	Police Chief
	Sterling Naron	Parks & Golf Operations Supervisor
	Melva Campbell	CCPD Director and P&Z Chair
ABSENT:	Nick Encke	Member

CALLED TO ORDER at 6:00pm by Chairman Beckman.

Action Items:

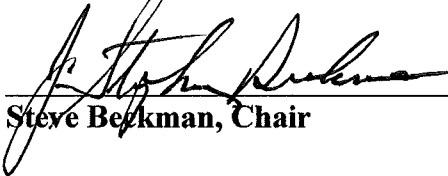
- I. Approval of Minutes** from Finance Committee Meeting on June 14, 2016.
 - There was a typo on the minutes, page two, last bullet. Correction: Chief Reaves does not anticipate purchasing a new vehicle in FY16-17. **MOTION** made by Mike Coleman to **approve the minutes from the Finance Committee on June 14, 2016, as amended.** **SECOND** by Carlos Zavala. **Motion passed unanimously** by a vote of 4 Ayes and 0 Nays.
- II. Review and discuss FY 2015-2016 YTD Disbursements & Variance Reports.**
 - City Administrator Roger Unger highlighted disbursements and briefly discussed GIS, computer, and phone project variances. Fine revenue is down due to fluctuations in PD staffing. Sales tax revenue is beginning to come back up. Permit revenue is expected to increase by end of this fiscal or early next fiscal year. Franchise revenue is typically received at the end of the fiscal year.
- III. Review and discuss FY 2016-2017 Preliminary HCGC and WRA Budgets.**
 - The WRA Board met earlier this evening and approved next year's budget for submission to Council.

- Sterling Naron presented the HCGC budget. This fiscal year, HCGC achieved above average revenue overall. In recent years HCGC has focused on a marketing strategy of attracting “highly proficient core golfers” who form a nucleus of the club. In addition to providing a premier amenity to the community, management is committed to cutting expenses through improved utilization of staff and equipment. HCGC is responsible for landscaping all city facilities and works in conjunction with the Public Works team when appropriate. Equipment lease-to-purchase agreements will provide long-term course, city, and trail use. Salaries are the biggest change in the budget, to adhere to changes in non-exempt payroll regulations. Water expenses are expected to increase due to a pending re-rate by TRWD.
- The bulk of HCGC revenue is from green fees with additional revenue from merchandising. Fort Worth will reopen Rockwood Golf Course in the fall. HCGC revenue is expected to see some effects but, at this time, there are no plans to increase rates.
- No action was taken. The final preliminary budgets will be presented to the Finance Committee in August. Council will take action in September.

IV. Set next meeting date. Proposed date is August 9, 2016 at 6:00pm.

ADJOURNED at 6:56pm by Chairman Beckman.

MINUTES APPROVED on this, the 9th day of August, 2016.


Steve Beckman, Chair



ATTESTED TO BY:


Carol Ann Borges, City Secretary